

Minutes of BOD Meeting of TCUUC: June 7, 2016, 1:00 PM

1. Board President Susan Hemmer called the meeting to order.

In attendance:

Susan Hemmer – President
Dixie Gray – Treasurer
Ray Burdett – Secretary
Lin Olson – Member at Large
Linda Irvin – Member at Large
Fred Dembowski – Member at Large
Bob MacDonald – Minister
David Gray – Liaison for new building construction
Vi Fairweather – Chair of Membership Committee

2. Previous Meeting Minutes:

- Minutes of May meeting were approved
- Minutes of Special meeting concerning the hiring of the Developmental Minister were approved

3. Minister's Report: Bob MacDonald

- Bob presented a proposed design for a plaque honoring David Craig and the other major donors responsible for funding the new building. The plaque would be approximately 2 feet by 3 feet, and would include a picture of David Craig. It would be placed in the narthex, initially on an easel and then later mounted on the wall. In addition, he suggested including the names and offices of the 2015-16 and 2016-2017 Boards of Directors as well as the following words at the bottom: "Special Thanks to David Gray for countless hours of supervision". The type of picture of David Craig, etched portrait on metal or Giclee print on metal, was discussed (**WAS A DECISION MADE?**). Bob had a quote of approximately \$1000 from Stuart Stamp and Sign. Fred will get the name of another company from the Chamber of Commerce for Bob to get a second quote. The plan would be for the plaque to be ready for the fall dedication ceremonies.
- Bob was concerned about the responsibility for the first three Sunday Services in July, when he will not be here. He was assured that Jackie Vitale, as Chair of the Worship Committee, will have speakers and the services arranged for these Sundays. The plan is to have a member speak on one of the UU Principles that is of importance to her/him on each of these Sundays. The 4th week of July will be the responsibility of Lin Olson, and Bob will be responsible for the 5th week of July.
- Bob also announced that the purchase of a new digital keyboard was approved as part of the building project (See the Building Report for more information).

4. New Building Report – David Gray

- David reported that the new building is moving along quickly. Here are some of the highlights:
 - i. The expected date for completion is September 15. According to Fred Dembowski, a ribbon cutting ceremony for publicity, with the mayor and Chamber of Commerce, would need to be scheduled two months in advance. A tentative date for this could be approximately November 1. Fred also suggested that we sponsor a Chamber of Commerce breakfast in the new building in December or January for additional publicity purposes.

- ii. The plans for a chalice fountain were discovered. The base of the fountain is 10 feet. Jim Henderson may be interested in funding it. David suggested that it be placed outside where it could be seen from the Narthex and Sanctuary.
- iii. The vendor, Sound Insights of Palm City, has been approved for the audio/visual/assisted listening systems. The quote was for \$5000 above the budgeted amount of \$25,000, but a donor is willing to fund the additional amount.
- iv. A digital keyboard, Yamaha CVP 709, has been approved for \$500 over the budgeted amount of \$10,000. A donor has been identified who will fund this additional amount.
- v. Eleven outdoor parking lot poles have been put in place, and they are more stable than the previous lighting poles.

5. Treasurer's Report: Dixie Gray

- The Religious Education and Pastoral Care Committees need to establish charters, through the Finance Committee. Dixie is Chair of the Finance Committee and will work with the Chairs of these committees to establish the charters.
- A Board member should be on each committee for liaison between the committees and the Board of Directors. Appointment/selection of liaisons is in progress. The Finance Committee will get a list of all committees and members, and will work to assign a Board member to each committee. Ray Burdett is the BOD liaison to the Social Responsibility Committee.
- Committees should submit a monthly report of committee activities to the Board President and the Finance Committee. Vi Fairweather will work on a form for the committees to use to report to the Board.
- Dixie reported on the highlights of the 2015-16 budget. **(Should a copy of this be added to the minutes?)**

6. Special Thanks: The Board of Directors is extremely thankful for the countless hours of work that David Gray has put into assisting with the new building, acting as liaison among the donors, the contractors, and various vendors. Without his efforts, this project would not be moving smoothly. Thank you, Thank you, Thank you!

7. Church Secretary: Caitlynne reporting.

- Date for the initial introduction of the website is scheduled for August 1.

8. Membership Committee:

- The church directory needs to be updated, and the Membership Committee will be responsible for doing this. The goal for the update is November 1.

9. President's Report:

- Visit of Paul Johnson, new Developmental Minister, June 15-16. Susan shared the itinerary for his visit. Highlights of the visit will be:
 - i. Wednesday, June 15: Tour of UUCTC in afternoon with David Gray, Dixie Gray, and Caitlynne Palmieri. Dinner at Susan Hemmer's house with members of the Board, Jackie Vitale, Bruce Olson, and Vi Fairweather. Various Board members volunteered to bring food.
 - ii. Thursday, June 16: Visit with the major donors of the new building in Heston Hall, followed by a reception, with all members of the congregation invited to meet with Paul Johnson

- Ceremony honoring Bob MacDonald: October 2 will be the date of the first service presided over by the new minister, Paul Johnson. At this time, there should be a ceremony honoring Bob and passing on the ministry to Paul Johnson. We need to form a committee to plan this ceremony. Various names were brought forth as possible members of this committee, and Lin Olson volunteered to be responsible for finding a chair of this committee. Lin Olson also volunteered to be in charge of making a notebook to give to Bob, with a page reserved for each member of the congregation to express his/her appreciation.

10. . The meeting was adjournment at 3:00 PM. The next Board meeting will be on Tuesday, July 5, at 1:00 PM (unless otherwise changed by the President of the Board).

Submitted by Ray Burdett, Secretary of the Board