

MINUTES - Revised
Board of Directors Meeting
10:00AM, May 4, 2017
Heston Hall

10:00 Call to order. Secretary announced a quorum. Present: Dave Gray, Bruce Olson, Ray Burdett, Fred Dembowski, Betty O'Brien, John Fox, Lin Olson.

Approval of Minutes of 4-4-2017 - approved unanimously

Officers' and minister's reports:

President's report - also see detailed written report attached.

New clock donated by John and Barney Miller-Moore

New chairs donated by Martha Alfie

Pledge units down by 10 ~\$15,000. - BOD to contact all of them - contacting person will be assigned by Dave.

Action - call non-pledges to ask for their pledge - Ray coordinate.

Boundaries - meetings were held - issues resolved

Vice President's Report:

See Operations report below.

Treasurer Report:

Procedures manual being developed - Ray & Dixie

State filings in process - Ray

Annual audit in process - Dixie

Review pledge drive & budget adjustments

Status of handoff of treasurer responsibilities - in process

Secretary's Report:

Status of event calendar - see draft

Suggestions for scope, appearance, location, and maintenance of event calendar

Calendar - Board approved proposed annual calendar, Caitlynne to implement

Action - Annual calendar to be emailed to BOD members for preview & further action as needed

Minister's report - also see detailed written report attached

Planning for intern accommodations and support - Storage room to be clean & furnished for Intern.

Worship Committee - developed a new joys & sorrows procedure

Judy Clough will proof read newsletter, Paul will contact her.

Discussed Minister's Compensation:

Motion - Our minister's Paul Johnson's compensation - \$7,350 from base salary of \$41,000 to be re-designated as housing and utilities allowance to cover period June 1 -Dec 31, 2017.

Motion - Bruce move, Ray second - motion carried.

Action - Ray & Paul work with Caitlynne to do re-designation in line items

Reimbursement of expenditures for Susan Hemmer :

Motion - Ray move, Fred second - to form an ad hoc committee to review request.

Motion approved.

Action - Ray to form ad hoc committee to study this issue & make recommendation to the Board.

Motion - Paul Johnson proposed that we have a presentation in the Fall delineating our plans for half of the church year (Sept. - Jan). Motion approved

Action: Paul with Dave's help to develop the plan, working with all committees.
Coordinated by Paul Johnson.

Standing committee reports

Finance committee - no report - the committee needs to be reconstituted & meet.

Investment advisory committee - no report - the committee needs to be reconstituted & meet.

Selected Major Committee Reports:

Social Responsibility Committee (Written copy submitted by Bertha Perez - see attached),
SR Committee leadership in flux.

Operations/Green Team - Committee very busy working on a plan for a bird sanctuary. -
A ground breaking ceremony is planned.

-Elderly and disabled assistance (Operations committee plans in process)

-Protecting church property (re: encroachment, vandalism and theft, lawsuits - plans in process).

Administration/Personnel - Caitlynne's evaluation proceeding coordinated by Paul Johnson.

Stewardship Committee - Committee Organizational Structure is being reviewed - see below.

Old and unfinished business:

Discussed Restructuring of organizational chart - Committee formed to review & make recommendations to the BOD. Committee consists of Ray, Bruce, Dave, Betty & Fred

Filling committee positions - in process

New business:

Addressing the shrinkage of pledge units

Discussed the lack of fundraising events.

Optimizing our usable space & providing space for Intern.

Working together to appeal to a targeted audience in order to grow membership -referred to Membership Committee.

Other new business -

Fred will be absent for most of the period June 1 - October 1. Marcy will serve as secretary in his absence.

Since Fred will not be able to represent UUCTC at the Chamber of Commerce breakfasts, that responsibility will be shared by the BOD members.

Action - Dave will arrange for representation at the Chamber of Commerce Breakfasts (Held on Tuesdays from 7:45.am - 9:00am - see Chamber website for locations.

Action - Dave to complete the Chamber information form & return to Chamber.

BOD Meeting Adjourned at 1:10pm.