

UUCTC BOARD MEETING MINUTES

Tuesday, 4/4/2017
10:00 AM, Heston Hall

10:00 Meeting called to order: See Attached Agenda.

Present: Dave Gray, Bruce Olson, Ray Burdett, Fred Dembowski, Betty O'Brien, John Fox

Absent: Lin Olson, Rev. Paul Johnson

Fred announced a quorum.

Approval or correction of previous minutes: Previous Secretary provided copies of the Minutes of the previous BOD Meeting. **See attached**

Bruce moved to accept, Betty second - minutes approved

Reports of Board Officers and Minister:

Minister's Report: See Attachment A.

In the absence of the Minister, The **Vice President** highlighted important matters and concerns from the **Minister**.

Discussion of concerns:

1. Annual Event Calendar will be developed and maintained under the supervision of the BOD President.

Event Calendar will be maintained by **Secretary** & Church Administrator.

Motion: any event mentioned in the Bylaws or Required Regulatory Actions are to be included in the Event Calendar.

Motion - Moved Bruce, second Ray - Motion passed.

Action - All Dates to be placed on Event Calendar. Responsibility - **Secretary**

2. Morales UUA President, resigned over diversity concerns - BOD expressed concern with diversity issues.

President's Report: See Attachment B.

*The **President** referred to his written report and highlighted important concerns.*

1. *President supported Continuation of "Do Big Vision" (See attached Vision slides)*

2. *BOD transparency - he supports*

3. *See President's report for individual items - See **Attachment A***

4. *Action - Replace signage - referred to the Operations Committee*

President will pursue other items in his report:

1. *Action - discuss boundaries with neighbors (see attached map)*

2. *will involve other BOD members & operations committee*

3. *Action - Work to increase visibility*

4. *supported adding Action items to agenda & minutes*

5. *Be aware of violations of 501c3 requirements*

Action: President will be responsible for talking with future speakers about this issue in the future.

Vice President's Report -

Top priority - no report other than desire to keep President happy & healthy!

Treasurer's Report -

New Treasurer, Ray Burdett, had no report other than to state that he is in the learning stage for the position. He is working closely with past Treasurer, Dixie Gray, while learning the duties of the position.

Action - The accounting Books currently being closed for the year, by Dixie Gray.

The **Pledge Drive** is still in progress. Currently ~\$15,000 short on Pledge goal of \$125,000, See Report of Pledge Attachment C.

Motion - to Continue the 2017 pledge drive which is short of its budgeted goal of \$125,000 by \$14,156 Bruce moved, Betty second - Motion passed

Action - Treasurer responsible to Continue the 2017 pledge drive

The **Treasurer** provided an estimated date for the closing out of the 2016 FY and its final audit, noting that the state requires that a simple 2017 Not for Profit Corporation Annual Report be filed by 5/1/2017.

He is aware of state requirements & federal (**see documents attached**)

He will file State Form annual report by May 1. **Place date on event calendar**

Action - Annual audit to be completed by May 1. Treasurer will take responsibility

Secretary's Report

The new **Secretary**, Fred Dembowski, reported that he will be absent much of the period June 1 - October 1, 2017. Marcy Pitkin volunteered to take BOD Meeting Minutes in his absence.

Reports of Standing Committees:

Finance Committee - The **Treasurer** serves as the Chair of the **Finance Committee** and the President briefly reported on its membership and functions according to the by-laws. Committee also includes Vince Hall & Bill Falk.

Membership Committee - Dixie Gray Chair - no report

Nomination Committee's The **Vice President** (who served as the 2016 Chair) briefly reported on the **Nomination Committee's** membership and functions according to the by-laws.

Action - Nomination Committee - place dates of nominations on event calendar

Reports of Chartered "Major" Committees and other Special Committees on Matters Not Included in the 2016 Annual Report.

Investment Advisory Committee - The President stated that the Chair of the **Investment Advisory Committee** will report at the next board meeting since it did not meet during much of 2016 and requires reconstituting under its current Chair, Gail Deaver.

Social Responsibility (SR) Committee - The Chair of the **Social Responsibility Committee** did not report on its community and leadership focus areas for the upcoming year. Marcy Pitkin reported on the SR - Barney will become Chair of SRC.

One continuing issue will be racism. Possible social justice grant?

Rivers coalition - has 25 voting members. UUCTC may have 2 voting reps.

Motion made by Bruce, second by Betty: Board approves application to RC. Approves 2 reps needed & empower them to vote on behalf on the church, except for Actions that violate 501c3 regulations. Make clear that SR is the voice of the church. Motion Passed

Action - Marcy Pitkin will prepare the RC application, Marcy & Dana are appointed as the 2 reps.

General Assembly - The registered delegate to the **General Assembly** provided an update on the General Assembly in New Orleans.

Motion - Ray moved, Betty second - 2 reps. appoint Bruce & Lin Olson. Leadership training monies available. **Motion Passed.**

Operations Committee - The Chair of the **Operations Committee** reported on plans for improvements for those with special needs. Buy new mikes & install railings on pulpit. Longer HDMI cable needed. 25 ft too short. Discussion of audio assistance be worked on.

Motion - add 2 more handicap spots in parking lot. Moved, Betty with Bruce, second - Motion passed.

Old and Unfinished Business:

1. Continuing the mission, vision, and organizational structure of the 2016 Board—re:

(1) Budget Based Committee Structure (Approved by the BOD April 12, 2014 and listed as updated March 10, 2017); review & change at next meeting & present to Board for approval-

Action - Dave to do.

(2) Presentation materials on "Doing Big" at the last "First Sunday" session on March 12, 2017. See attached.

Finance committee in support of the Treasurer to provide oversight & make recommendations for Actions needed.

President recommending the additional strategies to get our name before the local community, the southern region, and the national UUA to the Chair of the **Publicity Committee** - no action taken

11: 25 New Business

1. UUCTC permits it's the member-organized local "Indivisible" cell allowing them to meet at a reduced rent in Heston Hall. Marybeth Clark proposes; President believes the political nature of the group could threaten our 501c3 non-profit status under the IRS exemption requirements, as well as a pledge base from conservative members that represents a large percentage of our pledge budget.

Motion - Motion proposes that the group receive a steep discount, but pay a small rental fee in order to avoid possible conflicts that might affect the congregation as a whole and suggests passing this recommendation along to the Operations Committee. Moved by Ray, second Bruce - Motion passed.

2. Establish a committee to work with the minister intern (minister proposes) - referred to worship committee (WC)

3. Suggest to Membership Committee (MC) to develop ideas for recruiting and accepting "remote" paying members who might not be snowbirds but support our principals and might want to belong to OUR UU church & make recommendations to MC. Bruce moved, Ray second - Motion Passed

4. Move that Worship Committee reexamine "Joys & Sorrows" to see if it can be done more effectively. Ray moved, Betty second - Motion passed

5. Fred Dembowski reported on Chamber of Commerce -

a. 3 persons expressed interest in our congregation - referred to the MC.

b. Fred gave one local business person a tour of our facilities for possible rental & sent rental materials to her.

c. He is continuing to attend Chamber functions.

12:30pm - Motion to Adjourn - Bruce move Betty second. Adjourned!

Action Plan:

Action - Any event mentioned in the Bylaws or Required Regulatory Actions are to be included in the Event Calendar. Responsibility - Secretary

Action - Replace signage - referred to the Operations Committee by President

Action - discuss boundaries with neighbors (see attached map) - President

Action - Work to increase visibility - President

Action - The accounting Books currently being closed for the year, by Dixie Gray.

Action - Treasurer responsible to Continue the 2017 pledge drive

Action - Annual audit to be completed by May 1. Treasurer will take responsibility

Action - Nomination Committee - place dates of nominations on event calendar

Action - Marcy Pitkin will prepare the River Consortium application, Marcy & Dana are appointed as the 2 reps. to RC