

MINUTES
UUCTC Board of Directors Meeting
Heston Hall
10:00, June 1, 2017

10:00 Meeting Call to order. Secretary records a quorum. All members present: David Gray, Bruce, Ray, Fred, John, Betty, Lin & Paul.

Approval minutes of previous board meeting on 5/4/2017 - Minutes approved

Officers' and minister's reports

President report highlighted various items from his written report (see report attached)

1. Kudos to Mary Jo & Green Team Works
2. Men's Coffee Club renting facility starting July 1.
3. Event Calendar - developed & in use.

Action Item - Send signed pledge form to Jim Henderson estate

Action Item - More pledge contacts needed & are in process

4. Betty is now chairing the Social Justice Committee
5. UUA Cluster Meeting - Betty reported that there will be a meeting on Oct. 21 Topic - "UUA Hiring Practices". Potential Speakers are being contacted. UUCTC will host the meeting & the Event needs to be added to calendar. Facility free but food paid for by UUA. Speaker paid by the home district.
Motion to allow UUCTC to host this meeting was approved

Vice President - No report

Treasurer Report - (see Handout)

1. Final Report, 2016-17 Fiscal Year (See Financial Report for details). Currently slightly underbudget at this year so far. Income for last year slightly down from budget ~\$3,000. Last year's expenses exceeded income by \$1,860.

Also Discussed:

2. Ongoing pledge drive - some new pledges but contacts still continuing,
3. April income statement discussed - see handout
4. Finance Committee needs to be reconstituted.
5. Investment Committee needs to be reconstituted.
6. Currently uninvested monies should be invested - investment Committee to consider the issue.

Secretary's report -

1. Event calendar has been developed & is in use. All events related to the By-Laws are on the calendar

Minister's report (See report attached).

Report & Discussion:

1. Action - RE Coordinator duties & responsibilities needs to be developed - BOD & Minister work on these issues.
2. Action - Intern's (Claudia) working agreement needs to be developed - Bill Falk & Minister will work on this issue.
3. Action - Intern's (Claudia's) environmental plan needs to be fully developed. Coordinator?
4. A booklet of congregation activities needs to be developed - to be developed by Dixie & Minister.

5. Intern starts Aug. 1 - Supervised by the Minister.
6. Issues regarding "A Developmental Minister" were discussed & compared to Minister's contract.
A Developmental Minister plan has been developed but needs to be reviewed & renewed for next year.

Standing Committee Reports -

1. The Investment Advisory Committee membership must be approved by BOD; schedule of upcoming meetings must be developed.
2. Finance Committee Membership must be approved by BOD; schedule of upcoming meetings must be developed.

Action - Nominating Committee needs to be constituted at the appropriate time as noted on Event Calendar.

Old & Unfinished Business -

1. Finalize Restructuring chart & Committee membership (See proposed revised Organizational Chart)
2. Appointments of Committee Chairs & Membership was tabled.
3. Revised Organizational Chart was tabled. An Ad Hoc Committee was formed to review & make recommendations to BOD.

Action - Organizational Chart Restructure Committee will meet coordinated by Ray prior to the next Board Mtg. Members include; Ray, Paul, Betty, Bruce & Dave.

4. Major Committee Membership appointments & charter approvals must be approved by BOD after the Organizational chart has been revised & approved by BOD. Committees include:
Social Responsibility
Operations/Green Team
Personnel
Stewardship and subcommittees
Church Life and subcommittees
5. Status of improvements for the older and disabled members of the congregation was discussed - Work to commence soon.
6. Protection of church property (re: encroachment, vandalism and theft, lawsuits) was discussed. Quotes for security equipment are being developed. Comprehensive report on this issue will be presented to BOD at next mtg.
7. The Ad Hoc Committee decision regarding reimbursement of expenditures for the former President, Susan Hemmer was discussed and the issue has been resolved.
8. Cleaning the storage room - Work will be done with a cleaning team consisting of Dave, Ray & Bruce & John with Ray coordinating..

New Business -

1. Proposal discussed for Saturday breakfast or lunch at the Berry Café =20% of members' bills for the church. Will be tried one time - Stuart location on Saturday - Betty will coordinate.
2. Preparing for RE programs in the fall - Paul & Ray will discuss & form a Committee
3. Church name was discussed for clarification - no change needed at this time.
4. Chamber of Commerce needs Congregational representation at the Tuesday morning Chamber Breakfasts. Dave will coordinate.

5. A recommendation was made to send emails to all of the Event Planners listed in the Chamber of Commerce directory regarding rental of UUCTC facilities. Emails to include facility descriptions, policies & procedures & price schedule. To be referred to the rental coordinator & office administrator.
6. Event Calendars should include the rental of facilities - Office Administrator.
7. A recommendation to form an ad hoc Committee to work on & make suggestions for improvement of the UUCTC website.

Action - Mary Jo will form an ad hoc Committee to make recommendations to BOD.

8. Rental of grounds in back of church was discussed - Mary Jo met with an attorney & she will develop a proposal with recommendations to the BOD at July mtg. Motion approved.
9. Donation of a Grand Piano was discussed.

Action - Grand Piano acquisition was referred to an ad hoc Committee consisting of Enid, Barney, Dixie, Paul & Jim Rickson for discussion & Recommendations to BOD.

Meeting was adjourned at 1:15pm.