menu-mainmenuMinutes of BOD Meeting of TCUUC: September 13, 2016, 1:00 PM

1. Board President Susan Hemmer called the meeting to order at 1:10. Check-in by individuals and opening ceremony were skipped due to late start of meeting.

   In attendance:
   - Susan Hemmer – President
   - Dixie Gray – Treasurer
   - Ray Burdett – Secretary
   - Linda Irvin – Member at Large
   - Fred Dembowski – Member at Large
   - Bob MacDonald – Minister
   - David Gray – Liaison for new building construction

   Absent:
   - Lin Olson – Member at Large
   - Bill Falk – Vice President

2. Previous Meeting Minutes:
   - Minutes of July 19 meeting were approved

3. Minister's Report: Bob MacDonald
   - Concerning the plaque honoring David Craig: Jim Henderson asked that the plaque only have David's name on it, rather than a picture. **Bob will go ahead with the purchase.**
   - Bob reported that his last day working for TCUUC will be September 25th, the day of his final sermon.

4. Treasurer's Report (Dixie Gray):
   - Total income projected for the year is $130,500. To get that amount we will have to concentrate on:
     i. Receiving all pledges
     ii. Fund Raising, including rentals
   - Building maintenance was higher than expected this month, probably due to high use of electricity by construction crews
   - Gail Devers contributed money to be used to renovate Heston Hall, including the addition of a receptionist area in the existing foyer, and the purchase of a portable "art wall".

5. Committee Reports:
   - Membership Committee is working on Bob's farewell party
   - Social Responsibility Committee meets this coming Friday. Fred mentioned that this committee will consider sponsoring the House of Hope for next year. This is a more local charity that LAHIA.

6. Building Project Report – David Gray:
   - Storage Room: Ready except for carpet. 125 chairs for the sanctuary are now stored there.
   - Narthex: mostly ready, except for painting.
   - Sanctuary: mostly ready; still needs painting, doors, carpet, AV system
   - Goal is occupancy permit by end of September – perhaps in time for Bob's last sermon

7. Old Business:
   - A memorandum of understanding was signed with Jim Rickson, the music director

- Fred Dembowski – Liaison with Chamber of Commerce: **He is working on a Chamber of Commerce breakfast and a Wedding Planners Event for advertising the availability of our new facility for rent.**

8. New Business:
    - Custodian: Susan brought up the topic of a possible need for a custodian who could handle the cleaning as well as minor maintenance of our facility. We presently have a cleaning service every two weeks. Some discussion of this ensued, and we determined that we would need a job description/duties of this person(s) for future discussion. **Susan and/or Dixie will ask the committee charged with building maintenance to develop such a job description and determine an appropriate salary.**
    - Tasks and Goals for the Ribbon-Cutting/Dedication: This is projected to be a 4-day event.
        i. Thursday, November 3, 2016: Chamber of Commerce ribbon cutting. There is some question as to the scheduling of this event. **Susan and/or Fred are contacting the Chamber to determine if this date is still available for us.**
        ii. Friday, November 4, 2016: An Evening of Art in the Narthex: **Dixie is coordinating this event.** It will utilize our "art wall" and include exhibitions of art owned by member of the congregation.
        iii. Saturday, November 5, 2016: The Grand Dedication: **Susan is coordinating this event**. Invitees may include the Vero Beach and North Palm Beach congregations and ministers, as well as UUA officials (Peter Marales).
        iv. Sunday, November 6, 2016: Sunday service by Reverend Paul Johnson.

9. Next meeting dates:
    - October 11, 1:00 PM
    - November 1, 1:00 PM (combining November BOD meeting and check on last minute details for the November Dedication ceremonies.

10. Meeting was adjourned at 2:45.

Submitted by Ray Burdett, Secretary of the Board

Action items are indicated in bold font.