

**UNITARIAN UNIVERSALIST CHURCH OF THE TREASURE COAST—BOD MEETING MINUTES**

**Meeting Objective:** monthly meeting to look after the best interests of the congregation

**Date:**07/19/2016  
**Location:**  
 church  
**Timing:**1:00-3:00  
 PM

**Attending:** Bill Falk, Dixie Gray, Susan Hemmer, Fred Dembowski, Linda Irvin, Lin Olson  
**Absent:** Ray Burdett

**Location:** church

**Previous Minutes:**  
 Amends or Corrections:

**Approval of previous minutes:**

**Yes**

**Opening Words and chalice lighting**  
**Call to order**  
 Susan expressed the sense of urgency we are all feeling in the view of the following upcoming events: Farewell to Bob, Congregational Opening of the new sanctuary, and Hello to our new minister, Paul Johnson  
 Susan also emphasized the need to focus on the creation of a governance model to supplement our current By-Laws

**Made by:** Susan Hemmer  
 Lin Olson

## Meeting Minutes Continuation Page

<b>New handouts or briefing documents:</b> performance Sanctuary Cost Control Report June minutes Ministers Report Membership Committee minutes template	<b>Brought by: Dixie Gray</b>
<b>Continuation of Meeting Notes</b>	
Date: July 19, 2016      Meeting: Board meeting	
Details	Responsibility & Timescale

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<p><b>Passed: acceptance of Bob's retirement date (document attached)</b></p> <p>Treasurer's report: Dixie reviewed budget performance, emphasizing that we are trending to exceed the maintenance budget, due to termite infestation and plumbing repairs. Will monitor and move money if needed or work with Operations Committee to keep costs within budget.</p> <p>Dixie also reviewed the pledged income. We are ahead of budget with pledge income; however there are a number of pledgers who have not paid any of their pledge to date and many are behind. Dixie will be contacting via mail and email to ask members and friends to please bring their pledge account current. Dixie said all of the large contributor's pledges are paid. Dixie went over the cost control report for the Sanctuary Project. The project is trending positively against the budget at this time.</p> <p><b>Passed: acceptance of both financial reports</b></p> <p>Fred reported on a new marketing plan for Membership Committee. Expressed his desire to see this used by other committees and sent to the Board each month Dixie advised that the committee reports were part of the Financial Committee's reorganizational budget restructuring which the BOD passed. She suggested that the Finance Committee, would take his thoughts under consideration.</p> <p>Fred (who has been head chef) reported that the July meal would be our last one for Lahia and indicated that House of Hope might be a good charity to partner with and contribute to. Listed many advantages. Since the Social Responsibility manages the budget for Lahia, Board members advised Fred to submit his report to Jackie Vitale, Co-chair of the Social Responsibility, for consideration.</p> <p><b>Passed: Fred to send his House of Hope notes to Social Responsibility Committee.</b></p>	<p>BOD VOTE</p> <p>BOD VOTE</p> <p>Sent to Finance Committee</p> <p>Fred to send his notes to Social Responsibility</p>		
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<p><b>NEW BUSINESS:</b>  Dixie reported as a member of the personnel committee that Caitlynne's first 90 days review was discussed with Caitlynne and signed by both parties. Fred asked why only the Personnel Committee was asked to comment on her performance. Dixie explained that this is her 90 day review, not her annual review and while we received input from members who interacted with her in first 3 months and considered it in the review, however for the annual review their will be a more formal process for gaining feedback.</p>	<p>Sent to  Personnel  Committee</p>		
<p>Susan expressed a desire to attach a fictitious name to our legal name so that the church would be easier to find in social and other media if the name was changed to the fictisious name of Unitarian Universalist of the Treasure Coast. Dixie asked to do research on the process for name change.</p>	<p>Dixie Gray</p>		
<p>Fred asked if a date has been set for the new sanctuary grand opening. He reminded us that he needs to have a 2 months lead for the Chamber to participate. Dixie said she would ask the Project for the formal opening date.</p>	<p>Dixie will  check on date</p>		
<p>Bill reported on Bob McDonald's legacy. He said Bob would like a library. After some discussion, the BOD advised that perhaps an endowment might be better. It can be used for books or speakers, etc. Bill advised he would be speaking to Bob about this within the next few days</p>	<p>Bill to report  back on Bob's  endowment</p>		
<p>Adjourned: 2:20 PM</p>			
<p>NEXT MEETING: TUESDAY, September 13, 2016 AT 1:PM</p>			

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<p>NOTHING TO BRING FORWARD TO SEPTEMBER 13TH MEETING AGENDA ALL BUSINESS WAS CONCLUDED.</p>	<p>Susan</p>		
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